



Collection Notice

This Collection Notice explains why the Mental Health Commission (Commission) collects personal information, how it is used or shared, and how individuals can contact the Commission or seek access to their information.

What information is collected

The Mental Health and Alcohol and Other Drugs Workforces Study - Organisational Survey collects workforce and organisational information from mental health and alcohol and other drug service providers. This includes information about workforce size, composition, capability, workforce roles, staff turnover and workforce pressures.

Participants may choose to provide contact details if they consent to being contacted by the research team regarding their survey response. Providing contact details is voluntary and is not required to complete the survey.

Why the information is collected

The information is collected to support workforce planning and development for the mental health and alcohol and other drug sectors in Western Australia. The survey will:

- establish a baseline understanding of the workforce.
- identify workforce development priorities; and
- inform future workforce planning and decision-making.

How the information will be used or disclosed

The information will be used for the purpose described above and may be disclosed to:

- **Internal Commission teams:** An internal report of the research findings will be prepared to enable internal teams (e.g., Strategic Management Workforce) to make informed decisions related to activities including workforce planning and policy and strategy approaches. Survey data may be used internally for the purpose of comparing aggregate findings against future workforce surveys conducted by the Commission and future evaluations involving workforce planning conducted by the Commission.
- Results of the research project may also be disseminated via presentations, workshops and in leadership meetings.
- **Sector representatives:** A short external facing summary report and/or infographic may be shared, to understand workforce gaps and to inform training plans. This may be made available on the Commission website.

Legal authority

- There is no legal requirement to provide this information. However, it is needed to enable the Commission to carry out the purpose described above.

Consequences of not providing the information

Participation in the survey is voluntary however, if organisations choose not to participate this may reduce the completeness and accuracy of the workforce data used to inform workforce planning, development, and policy decisions across Western Australia's mental health and alcohol and other drug sectors. If organisations choose not to participate, this will not affect funding, commissioning, or participants' relationship with the Commission.





**Mental Health
Commission**



OFFICIAL



Access and contact

For more information about how personal information is handled at the Commission, or to request access to your personal information, contact:

Mental Health Commission

Privacy Officer

PRIS@mhc.wa.gov.au

08 6553 0600

